

## GUIDELINES FOR EVENTS: INTERNATIONAL SPECIAL EDUCATION SCIENTIFIC PAPER COMPETITION "INSEPCO" 2023

### A. Overview

Inclusive education has become an important discourse in the global community. The main goal of inclusive education, which is oriented towards meeting the learning needs and creative space of survivors of disabilities, certainly needs to be adjusted to the development of time in various aspects. Innovative and solutive ideas and creativity are needed to deal with these needs and challenges. As an effort to accommodate and demonstrate ideas for the quality and progress of special education, the 2023 International Special Education Scientific Paper Competition (INSEPCO) was held. INSEPCO is an international special education scientific paper competition for all undergraduate or higher education students in Southeast Asia.

As part of the 13th International Conference on Special Education in Southeast Asia Region (ICSAR) 2023, INSEPCO 2023 aims to invite undergraduate students in Southeast Asia to collaborate in formulating their best ideas for the advancement of special education. In addition, INSEPCO 2023 is held to foster awareness and empathy for people with disabilities and their existence in society.

### B. Event Objectives

1. To accommodate ideas, creativity, and innovation in special education through scientific writing based on technology and humanity.
2. Fostering concern and empathy for the significance of special education and people with disabilities.

### C. Theme

INSEPCO 2023 carries the theme "Breaking the Limits of Special Education Service Quality".

### D. Sub-Themes

The sub-themes of INSEPCO 2023 consist of several focus areas, including:

- |                                  |   |
|----------------------------------|---|
| 1. Integrated Learning Solutions | 11. Augmented Reality                               |
| 2. Policy and Advocates          | 12. Digital Ethics and Privacy on Special Education |
| 3. Personalized Learning         | 13. Early Intervention                              |

4. Differentiated Learning in Inclusive Education
5. Artificial Intelligence in Learning
6. in Learning
7. E-Learning for Students with Special Needs
8. with Special Needs
9. Professional Development of Teachers in Special Education
10. Andragogy
11. Community Support in Special Education
12. Curriculum Accommodation
13. Physical and Psychological Accessibility
14. Community Support in Special Education
15. Curriculum Accommodation
16. Physical and Psychological Accessibility
17. Educational and Learning Process Management System
18. Management System
19. Multiple Disability
20. Vocational Skills for Students

## E. Event Schedule

INSEPCO 2023 will be held online. Everything from abstract submission to full paper assessment will be integrated online based on the schedule below.

Abstract submission (registration)	: February 10-April 10, 2023
Abstract assessment	: April 11-14, 2023
Announcement of abstract submission	: April 15, 2023
Full paper registration	: April 16-20, 2023
Submission of presentation video & full paper	: April 16-May 12, 2023
Full paper assessment	: May 13-15, 2023
Winner announcement	: May 16, 2023
Awarding of winner	: May 30, 2023

## F. Participants and Judging

### 1. General Participant Requirements

INSEPCO 2023 is intended for undergraduate students of all majors or study programs in Southeast Asia who wish to contribute to the advancement and development of the field of Special Education. Some general requirements for INSEPCO 2023 participants are as follows.

- a. Participants are active undergraduate students from universities or colleges.
- b. Participants are in the form of a team consisting of 2-3 students.
- c. Participants must follow all INSEPCO 2023 special rules and regulations.
- d. Further provisions can be seen in the technical guidelines.

### 2. Judging and Scoring

INSEPCO assessment is divided into two rounds, namely abstract assessment and full paper assessment. The abstract assessment is aimed at selecting the best abstracts and is declared eligible to continue the preparation of full papers. The

full paper assessment will be paired with a video presentation. The elaboration of the video presentation and full paper assessment will determine the winning category.

## TECHNICAL GUIDELINES INTERNATIONAL SPECIAL EDUCATION SCIENTIFIC PAPER COMPETITION "INSEPCO" 2023

### A. General Requirements

1. All participants are required to read the INSEPCO 2023 technical and implementation guidelines via the website <https://icsar.saased.net/insepc/>.
2. INSEPCO 2023 participants are active undergraduate students from all study programs in one university in Southeast Asia.
3. The writing and submission of works must be in accordance with the specified rules.
4. The paper must not contain more than 20% plagiarism (use Turnitin as plagiarism checker).
5. Cheating and non-compliance with the technical instructions will affect the assessment.
6. The decision of the jury is absolute.
7. If there are problems or technical issues, please submit via email: [insepcosegt@gmail.com](mailto:insepcosegt@gmail.com).

### B. Special Requirements

1. Participant Requirements
  - a. INSEPCO 2023 participants are active undergraduate students from universities or equivalent colleges in Southeast Asia.
  - b. INSEPCO 2023 participants will be in teams of 2-3 people.
  - c. Each participant must name their team.
  - d. The team's name must be related to an educational context followed by the abbreviation of the university name, for example: Pedagogy\_UM, Inclusive\_UKM.
  - e. Each team must have and include a supervisor in their work.
  - f. Each team may only submit one work.
  - g. The committee does not tolerate late submission or collection of works.
  - h. Each team member may not be involved in more than 2 different teams.
  - i. Each team is charged a registration fee totaling IDR 1,5 M or USD 100.
  - j. The registration fee details consist of two parts, namely the registration or abstract submission fee and the full paper. The details of these fees are explained below.

Category	Abstract	Full Paper
International participants	USD 50	USD 50
Indonesian participants	IDR 500K	IDR 1M

k. Payment is made via the information below:

Payment transfer via Bank Name: Bank Negara Indonesia (BNI)

Branch: Malang

Country: Indonesia

Account No.: 1422479428

Account Holder: Guntur Adi Putra

## 2. Term of Works

### a. Abstract and Full Paper

- 1) The writing of the work must be in accordance with the specified themes and sub-themes.
- 2) The writing of the work must be in accordance with the format or template set by the INSEPCO 2023 committee.
- 3) The type of work is divided into two types, namely abstract (registration) and full paper (after passing the abstract).
- 4) The work created must be original and has never been or is currently in submission for publication and competition.
- 5) The work uses English, Indonesian, or Malay.
- 6) The number of words in the abstract is no more than 250 words.
- 7) The maximum number of full paper pages is 20 sheets on A4 paper size (21x29.7 cm).
- 8) The maximum document size of the abstract and full paper is 10 MB.
- 9) Provisions on the format or technicalities of writing further work can be downloaded at the <https://bit.ly/templatepaperinsepc23>.
- 10) Document naming format: team name\_name of the college\_3 initial words of the paper title.
- 11) Abstract and full paper documents use PDF format and are named "Abstract\_INSEPCO 2023" (if the abstract document) and "Full Paper\_INSEPCO 2023" (if the full paper document).
- 12) Submission of abstract or full paper documents is only done by the team leader.
- 13) Abstract document collection can be done at the link <https://bit.ly/Insepcoregistration2023>.
- 14) Full paper documents can be uploaded at the link <https://bit.ly/Insepcofullpaper>.

- 15) The submitted full paper will become the property of the committee and is free to be published while still giving its copyright to the author.
- b. Presentation Video
- 1) Video presentations are presented in English, Indonesian, or Malay.
  - 2) Video format is .mp4 or .mov.
  - 3) The minimum video resolution is 854x480 pixels (480p).
  - 4) Rotate the video in landscape or horizontal.
  - 5) The maximum duration of the presentation video is 10 minutes.
  - 6) Video size must not exceed 500 MB.
  - 7) Each team can only submit 1 video.
  - 8) Video and presentation materials are the result of team creativity and free from copyright.
  - 9) The team making the presentation is required to wear neat clothes with talmamater or official clothes that show their university identity.
  - 10) Team members who make presentations must be clearly visible in the video.
  - 11) Teams can use meeting conference platforms, such as Zoom, Google Meet, Skype, etc., as presentation media.
  - 12) The presentation video can be recorded or edited according to the team's creativity.
  - 13) The presentation video is uploaded to the Google Drive folder and named with the format "Presentation Paper\_INSEPCO 2023".
  - 14) The Google Drive folder link of the presentation video can be submitted together with the full paper submission at <https://bit.ly/Insepcofullpaper>.
  - 15) The submitted video becomes the property of the committee and is free to be published while still giving its copyright to the creator.

## C. Timeline dan Assessment Criteria

### 1. Timeline

#### a. Abstract Submission (Registration)

At this stage the team registers or registers by filling out the form at the link <https://bit.ly/Insepcoregistration2023>. This form contains personal data information, abstract documents, and proof of registration payment. Before filling out the registration form, the team is expected to first make a registration payment in accordance with the technical guidelines in article B point (i) regarding registration fees and abstract collection.

#### b. Abstract Assessment

Abstract assessment is a process of assessment and selection to determine the best and eligible abstracts to proceed to the full paper stage.

c. Announcement of Abstract Submission

The results of the abstract assessment will be officially announced via email to each team leader. The jury's judgment will be absolute and cannot be changed.

d. Full Paper Registration

Teams that pass the abstract are expected to register for a full paper by returning to fill out the form at the link <https://bit.ly/Insepcofullpaper>. The registration fee is in accordance with the technical guidelines in article B point (i) regarding the full paper registration fee.

e. Submission of Presentation Video & Full Paper

Collection of presentation videos and full papers can only be done if the team passes the abstract and makes a full paper registration payment. The committee does not accept any changes to the draft full paper or video presentation if there are errors after submission.

f. Full Paper Assessment

Full papers will be judged based on predetermined criteria. This assessment will select the best team papers based on several specified categories.

g. Winner Announcement

The INSEPCO 2023 Winner will be officially announced on <https://icsar.saased.net/insepco/>. The winners will be invited to attend the award ceremony in person at Lambung Mangkurat University on May 30, 2023 or at the final session of the 13th ICSAR 2023.

h. Awarding Winner

Invitations and forms of accommodation for the awarding of champions are still tentative. For more information, please wait for updates on <https://icsar.saased.net/insepco/>.

A summary of the INSEPCO 2023 timeline can be seen in chart 1 below.

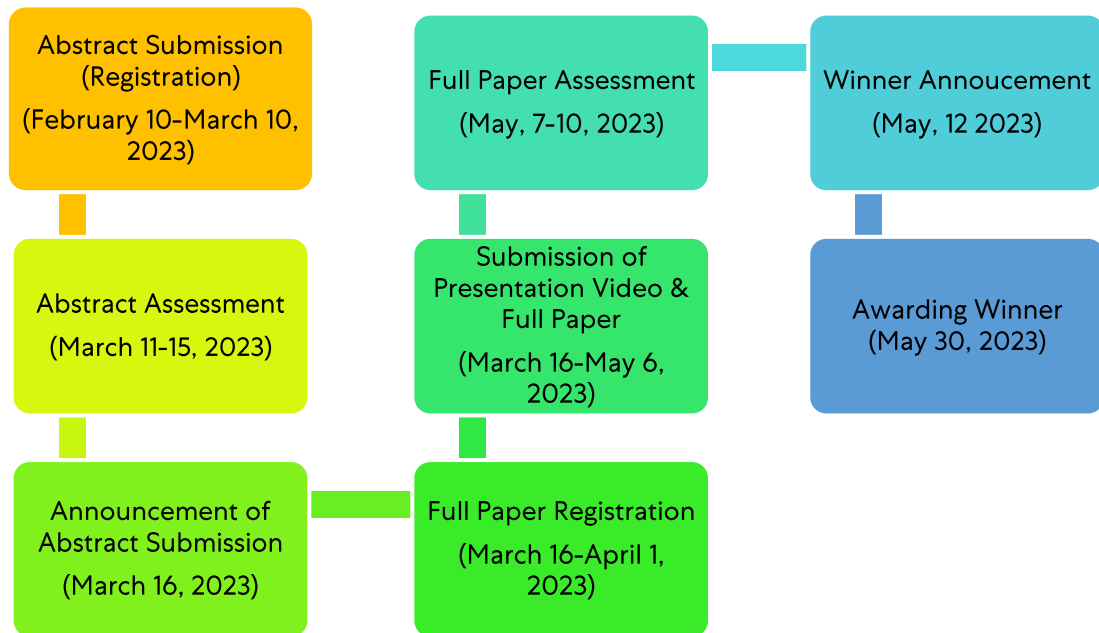


Chart 1. INSEPCO 2023 timeline

## 2. Judging and Assessment

The judging and scoring of INSEPCO 2023 was handled by four credible judges from collaborating universities in Indonesia and Malaysia. The four judges are:

INSEPCO 2023 assessment is divided into three parts, namely abstract, video presentation and full paper assessment. Specifically for abstracts and full papers, the assessment covers the following aspects.

- a. Relevance of the content to the theme.
- b. Writing format.
- c. Creativity and innovation.
- d. Substance of topic selection.
- e. Use of data and sources.
- f. Discussion and conclusion.
- g. Processing of references.

The video presentation assessment will focus on: suitability of presentation material with the paper, angle, moment, lighting, audio quality, and creativity.

### D. Award

INSEPCO 2023 will select the best paper team based on the above assessment criteria. All teams or participants who have submitted abstracts and full papers will be awarded certificates of appreciation. The type or various categories of



winners will be announced during the release of the champions. The total prize amount will be IDR 50,000,000.

For more information, please contact us at: [insepcosegt@gmail.com](mailto:insepcosegt@gmail.com) or personal contact on behalf of Guntur Adi Putra (+6285245805720).